

QUOTE

Business Name: _____

Company Slogan: _____

Address: _____, _____

Contact: _____

Email: _____

INVOICE # _____

DATE: _____

EXPIRATION DATE _____

TO Person Name: _____

Business Name: _____

Address: _____

Contact: _____

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
SUBTOTAL			
SALES TAX			
TOTAL			

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: _____

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!