|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name:** | |  | | | | **LOGO** | |
| Address : | |  | | | |
|  | | | | | |
| Phone No.: | |  | | | |
| Email ID: | |  | | | |
| Postal: | |  | | | |
| Country/State: | |  | | | |
|  | | | | | | | |
| **Receipt** | | | | | | | |
|  | | | | | | | |
| **Bill To:** | | | |  | **Ship To:** | | |
| Name: | | | | Name: | | |
| Address: | | | | Address: | | |
|  | | | |  | | |
| Contact No.: | | | | Contact No.: | | |
| Postal Code.: | | | | Postal Code.: | | |
| City: | | | | City: | | |
|  | | | | | | | |
| **#** | **Description** | **Quantity** | **Unit** | **Rate** | **Discount** | **GST** | **Amount** |
| 1 | Labour 1 | 2 | Hours | 200.00 | 200 | 5% | 210 |
| 2 | Labour 2 | 3 | Hours | 250.00 | 100 | 18% | 767 |
| 3 | Labour 3 | 1 | Hours | 340.00 | 300 | 5% | 42 |
| 4 | Task 1 | 2 | Hours | 300.00 | 400 | 5% | 210 |
| 5 | Task 2 | 1 | Hours | 300.00 | 100 | 5% | 210 |
| 6 | Task 3 | 4 | Hours | 400.00 | 100 | 5% | 1575 |
| 7 | Task 4 | 2 | Hours | 200.00 | 50 | 5% | 367.5 |
|  |  |  |  |  |  |  |  |
| **Total** | | **15** |  |  | **1250** | **241.50** | **3382** |
|  | | | | | | | |
| **Amount in words:** | | |  | **Sub Total:** | | | **4390.00** |
| **Discount:** | | | **1250.00** |
| SGST |  |  | 120.75 |
| CGST | | | 120.75 |
|  | | | Other Charges: | | | 1000 |
| Terms & Conditions | | | **Total** | | | **3381.50** |
|  | | |
| Received | | | 3500 |
| Balance | | | -118.50 |
| Company seal and Sign | | | |
|  |
|  |
|  |
|  |
|  |

[A picture containing text, person, human face, clothing

Description automatically generated](https://billing.vyaparapp.in/format)