|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **<Company Name>** | | | | | | | | | |
| **<Address>** | | | | | | | | | |
|  | | | | | | | | | |
| **Phone No.:** |  | | **Email ID:** |  | | | **Month:** | |  |
|  | | | | | | | | | |
| **DATE** | **Order No.** | **Invoice No.** | **Party Name** | **Party Phone No.** | **Total Amount** | **Received/Paid Amount** | | **Balance Amount** | |
| 01-03-2022 | 1 | ABC0001 | Party 01 | 9876543210 | 1000 | 1000 | | 0 | |
| 02-03-2022 | 2 | ABC0002 | Party 02 | 9876543211 | 200 | 200 | | 0 | |
| 03-03-2022 | 3 | ABC0003 | Party 01 | 9876543210 | 1000 | 800 | | 200 | |
| 04-03-2022 | 4 | ABC0004 | Party 02 | 9876543211 | 1111 | 1111 | | 0 | |
| 05-03-2022 | 5 | ABC0005 | Party 03 | 9876543212 | 1200 | 1000 | | 200 | |
| 06-03-2022 | 6 | ABC0006 | Party 04 | 9876543213 | 1250 | 1000 | | 250 | |
| 07-03-2022 | 7 | ABC0007 | Party 01 | 9876543210 | 1200 | 1000 | | 200 | |
| 08-03-2022 | 8 | ABC0008 | Party 02 | 9876543211 | 1000 | 500 | | 500 | |
| 09-03-2022 | 9 | ABC0009 | Party 03 | 9876543212 | 100 | 100 | | 0 | |
| 10-03-2022 | 10 | ABC0010 | Party 01 | 9876543210 | 12000 | 12000 | | 0 | |
| 11-03-2022 | 11 | ABC0011 | Party 02 | 9876543211 | 1300 | 1000 | | 300 | |
| 12-03-2022 | 12 | ABC0012 | Party 03 | 9876543212 | 1400 | 1000 | | 400 | |
| 13-03-2022 | 13 | ABC0013 | Party 01 | 9876543210 | 1500 | 1500 | | 0 | |
| 14-03-2022 | 14 | ABC0014 | Party 02 | 9876543211 | 1200 | 1200 | | 0 | |
| 15-03-2022 | 15 | ABC0015 | Party 03 | 9876543212 | 1000 | 1000 | | 0 | |
| 16-03-2022 | 16 | ABC0016 | Party 01 | 9876543210 | 100 | 100 | | 0 | |
| 17-03-2022 | 17 | ABC0017 | Party 02 | 9876543211 | 1000 | 1000 | | 0 | |
| 18-03-2022 | 18 | ABC0018 | Party 03 | 9876543212 | 1200 | 1200 | | 0 | |
| 19-03-2022 | 19 | ABC0019 | Party 01 | 9876543210 | 1000 | 500 | | 500 | |
| 20-03-2022 | 20 | ABC0020 | Party 03 | 9876543212 | 100 | 100 | | 0 | |
| 21-03-2022 | 21 | ABC0021 | Party 02 | 9876543211 | 1000 | 1000 | | 0 | |
| 22-03-2022 | 22 | ABC0022 | Party 01 | 9876543210 | 90 | 90 | | 0 | |
| **Seal & Signature** | | |  | **TOTAL** | **30951** | **28401** | | **2550** | |
| **Notes:** | | | | | |
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